

# Cabinet

Wednesday, 13th December, 2023, 6.00 pm

Shield Room, Civic Centre, West Paddock, Leyland, PR25 1DH

## Agenda

### 1 Apologies for Absence

### 2 Declarations of Interest

Members are requested to indicate at this stage in the proceedings any items on the agenda in which they intend to declare an interest. Members are reminded that if the interest is a Disclosable Pecuniary Interest (as defined in the Members' Code of Conduct) they must leave the room for the whole of that item. If the interest is not a Disclosable Pecuniary Interest, but is such that a member of the public could reasonably regard it as being so significant that it is likely that it would prejudice their judgment of the public interest (as explained in the Code of Conduct) then they may make representations, but then must leave the meeting for the remainder of the item.

### 3 Minutes of meeting Wednesday, 15 November 2023 of Cabinet

(Pages 5 - 10)

### 4 Cabinet Forward Plan

The [Notice of Executive decisions](#) is available on the website.

### Items of the Cabinet Member (Customer Services and Digital)

### 5 Payment Strategy

(Pages 11 - 38)

Report of the Director of Customer and Digital attached.

### 6 Print Strategy

(Pages 39 - 62)

Report of the Director of Customer and Digital attached.

### 7 Exclusion of Press and Public

To consider the exclusion of the press and public for the following items of business on the ground that it involves the likely disclosure of exempt information as defined in Paragraphs 1, 3 and 4 of Part 1 of Schedule 12A to the Local Government Act 1972.

**By Virtue of Paragraph 1:** Information relating to any individual.  
Condition:

Information is exempt to the extent that, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

Information is not exempt if it relates to proposed development for which the local planning authority may grant itself planning permission pursuant to Regulation 3 of the Town & Country Planning General Regulations 1992(a).

**By Virtue of Paragraph 3:** Information relating to the financial or business affairs of any particular person (including the authority holding that information)  
Condition:

Information is not exempt if it is required to be registered under-  
The Companies Act 1985  
The Friendly Societies Act 1974  
The Friendly Societies Act 1992  
The Industrial and Provident Societies Acts 1965 to 1978  
The Building Societies Act 1986 (recorded in the public file of any building society, within the meaning of the Act)  
The Charities Act 1993

Information is exempt to the extent that, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

Information is not exempt if it relates to proposed development for which the local planning authority may grant itself planning permission pursuant to Regulation 3 of the Town & Country Planning General Regulations 1992(a).

**By Virtue of Paragraph 4:** Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under the authority.  
Condition:

Information is exempt to the extent that, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

Information is not exempt if it relates to proposed development for which the local planning authority may grant itself planning permission pursuant to Regulation 3 of the Town & Country Planning General Regulations 1992(a).

**Items of the Leader of the Council and Cabinet Member  
(Strategy and Reform)**

**8 Shared Building Control Service**

(Pages 63 - 92)

Report of the Interim Deputy Chief Executive attached.

**Items of the Cabinet Member (Planning, Business Support  
and Economic Development)**

**9 Contract Award - Lead Design Consultant Penwortham  
Masterplan (RIBA Stage 3-4)**

(Pages 93 - 184)

Report of the Interim Deputy Chief Executive attached.

Chris Sinnott  
Chief Executive

Electronic agendas sent to Members of the Cabinet Councillors Paul Foster (Chair), Aniela Bylinski Gelder (Vice-Chair), Jacky Alty, Deborah Ashton, James Flannery, Clare Hunter, Matthew Tomlinson and Ian Watkinson

The minutes of this meeting will be available on the internet at  
[www.southribble.gov.uk](http://www.southribble.gov.uk)

**Forthcoming Meetings**

6.00 pm Wednesday, 17 January 2024 - Shield Room, Civic Centre, West Paddock,  
Leyland, PR25 1DH